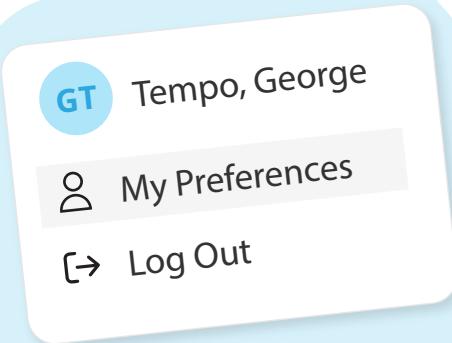
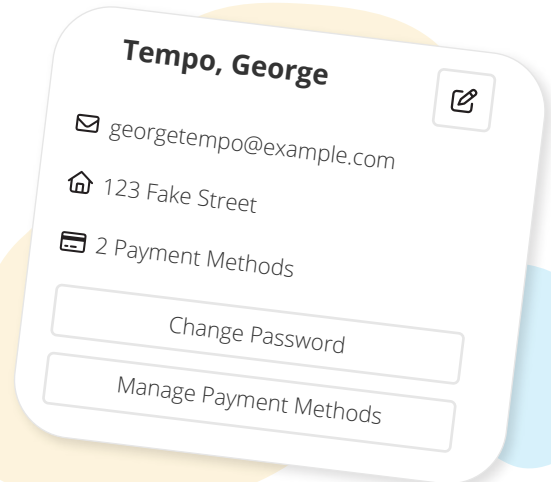


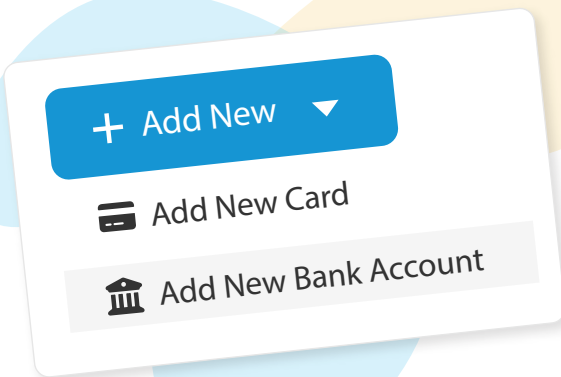
Add a Bank Account with Auto Pay



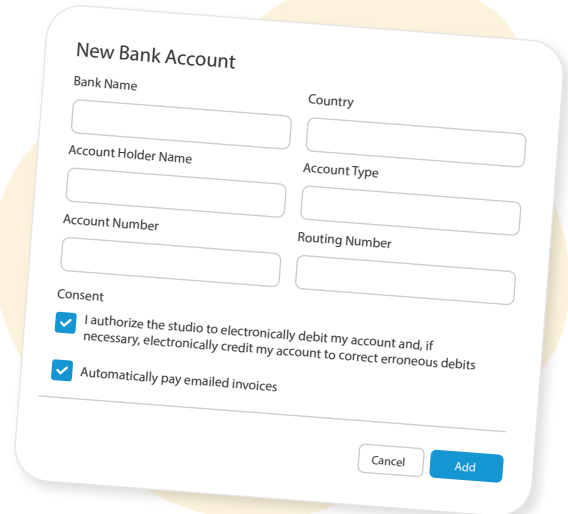
Click your name in the top right corner, then **“My Preferences”**



Click **“Manage Payment Methods”**



Click **“Add New”**, then **“Add New Bank Account”**



Fill in your bank details, and select **“Automatically pay emailed invoices”**, then click **“Add”**